

SLEIS 2025 Emissions Inventory Submittal Instructions

SLEIS Emissions Inventory Submittals

- a. All facilities subject to Air Emissions Reporting Requirements (AERR) must submit emissions inventory reports to the Clean Air Branch (CAB) electronically using SLEIS by **April 30, 2026**, for operation in calendar year (CY) 2025.
- b. Please note that reporting of your 2025 emission inventories will be with SLEIS Version 3.4.0.
- c. When entering particulate matter (PM) emissions, please note that PM_{2.5}-PRI, PM₁₀-PRI, and PM-PRI are required. If your emission inventory has PM-CON or PM_{2.5}-FIL and PM₁₀-FIL to report, then all seven (7) PM categories are required (PM-PRI, PM-FIL, PM₁₀-PRI, PM₁₀-FIL, PM_{2.5}-PRI, PM_{2.5}-FIL, and PM-CON). Additionally, if PM-CON is reported as zero (0), PM-PRI and PM-FIL must be equal.¹
- d. After successfully submitting an emissions inventory report electronically to CAB through SLEIS, the submitter will receive a confirmation email. Attached to the email will be an emissions report from SLEIS with signature page.

Reminder – Other Submittals

Each year, you are responsible for submitting other items, including the following:

- Annual fee forms (F-1CP, F-1GHG, F-2CP, F-2GHG, and F-3CP/GHG);
- 2026 Annual fee payment (for operation in calendar year 2025);
- A copy of spreadsheet calculations for emission fees sent electronically to: CAB.emissions@doh.hawaii.gov; and
- Annual Emission Reports, Semi-annual Monitoring Reports (for July through December), Annual Emission/Monitoring Reports, and Compliance Certification sixty (60) days after the end of each calendar year in accordance with your covered source permit.

Please fill out the forms completely, make copies of the documents for your records, and mail the original signed forms with associated documents to:

State of Hawaii
Clean Air Branch
2827 Waimano Home Road, #130
Pearl City, Hawaii 96782

¹ CON (condensable), FIL (filterable), and PRI (primary = filterable plus condensable portions).